

Bear Creek Meadows APARTMENTS

Dear Applicant:

We sincerely appreciate your interest in Bear Creek Meadows. The first step to making Bear Creek Meadows your home is to complete the attached application and return with items listed below. All prospective tenants ages 18 and above must complete an application and be approved. Upon application approval we will notify you and set up a time for the lease signing. **Thank you for submitting all fees and deposits in the form of checks or money orders. We cannot accept cash.**

Return With Application:

- Completed application for each adult that will occupy the apartment with a non-refundable \$40.00 application fee per adult.
- Copy of each person's driver's license, Passport or Government issued picture I.D.
- One of the following from each person applying:
 - Two (2) most recent pay stubs
 - Last year's W2's
 - Tax return from current year
 - Four (4) most recent monthly bank statements
- Reservation deposit in a separate check in the amount of \$300.00, which is applied to your move in costs. If your application is denied, we will return your check. If approved and you do not move here, you will forfeit your reservation fee.

Application Approval Requirements:

- Favorable credit report
- Favorable current and former landlord references
- A minimum gross monthly, non-subsidized income of \$1,600 for a one bedroom, \$1,800 for a two bedroom and \$2,500 for a three bedroom. At least one applicant must meet the income requirements individually.
- Clear Criminal Background

Lease Signing:

- Lease must be signed by approved applicant within 48 hours of being notified or the apartment will be offered to another approved party and reservation fee will be forfeited.
- Vehicle information, such as make, model, color, year and license plate number, for each occupant and Contact information and emergency contact numbers for each occupant will be needed at lease signing.

It should only take a short time for the application process to be completed and we look forward to assisting you with whatever questions you may have. Each applicant should sign an application letter. **I have reviewed this form and understand if my application is approved and I do not move in, I forfeit the reservation fee.** Again, thank you for considering your home to be here with us at Bear Creek Meadows Apartments.

Applicant Name/Signature

Date